



CORPORATE HEALTH AND SAFETY COMMITTEE - 12TH JULY 2006

SUBJECT: HEALTH AND SAFETY ANNUAL REPORT

REPORT BY: DIRECTOR OF THE ENVIRONMENT

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the recently completed Caerphilly County Borough Council annual report on health and safety performance.

2. SUMMARY

- 2.1 As part of the 'Revitalising Health and Safety Strategy', the HSE requires all public bodies to summarise their health and safety performance and plans in an annual report.
- 2.2 The Welsh Local Government Association (WLGA) Corporate Health and Safety Forum produced guidelines for Local Authorities on producing annual reports. This has formed the background of the Caerphilly County Borough Council document.
- 2.3 The report provides an overview of the health and safety performance of the Authority between April 2005 – April 2006.
- 2.4 The Annual Report outlines the health and safety structure within the Authority and covers corporate management of Health and Safety, statistical information, partnerships, joint consultation arrangements, occupational health arrangements, key achievements and monitoring, along with a conclusion and development plan.
- 2.5 The Health and Safety Annual Report provides a comprehensive overview of health and safety performance across the Authority and demonstrates the Authority's commitment to becoming exemplars of health and safety performance.
- 2.6 A copy of the Health and Safety Annual Report for 2005-2006 is attached, as appendix 1 for your information.

3. RECOMMENDATION

- 3.1 That the contents of the report be noted

Author: Emma Townsend, Health and Safety Manager, Ext 3708
Consultees: Steve Delahaye, Head of Public Protection Ext 5316
Councillor Paul Ford, Cabinet Member
Health and Safety Professionals Group
Corporate Health and Safety Group

Appendix 1 – Health and Safety Annual Report